

Name
Address
Permit #

Date:

City of Iron Mountain Excavation Permit Application

Complete and Return to City Hall
Zoning & Code Enforcement

Effective April 1, 2006, the following policies regarding water and sewer taps will be followed in the City of Iron Mountain, MI.

1. Application for water, sewer, and street breaking permits must be made **two weeks** in advance of the planned construction date. If the planned date of excavation is changed by the contractor, a new date will be scheduled by the City.
NO TAPS WILL BE MADE UNLESS ALL PERMITS ARE APPROVED AND APPROPRIATE FEES ARE PAID IN FULL.
2. Tap and meter size must be stated at the time the application is made for the water tap.
3. Pavement will be cut before (and after if necessary) excavation to insure proper repair of ditch. Cutting must be completed within **seven days** of the actual start of construction (See **Restoration Requirements**).
4. The City will permit water and sewer taps from April 1st to the last Friday in October. There will be a \$150.00 additional fee if done after the October cut off date and then only with the consent of the City Manager or Public Works Supervisor.
5. The enclosed fee schedule is subject to change without notice, pending increase in material costs. The City will attempt to give advance notice of such increases.
6. **MINIMUM TAP SIZE IS ONE (1) INCH FOR ALL SERVICE LINES.**
7. All new fire lines going to buildings will be separate from potable water lines for domestic use.
**Two separate taps will be made at the main. Minimum fire line size is four inches.
8. The contractor will supply sufficient equipment to comply with all OSHA and City standards. City employees will not enter a ditch which is not in a safe condition. It is the option of the Water Department Foreman, or his representative, to require that the excavation method exceeds OSHA standards if it is deemed necessary to insure a safe ditch.
9. The contractor is responsible for contacting to contact MISS DIG @ 1-800-482-7171, all utilities, and have the job staked in advance.
10. The contractor must have all necessary equipment and people on the job site, and ready to go at the time arranged for in advance as stated in the permit application. Failure to be prepared at the arranged time will result in additional charges and the postponement of the tap to a future date set by the City. All work will commence at 8:00 a.m. unless approved by the City.

CITY OF IRON MOUNTAIN CONSTRUCTION PERMIT

The undersigned hereby requests permission to conduct the following described work activity within a City right-of-way or property owned or controlled by the City.

DESCRIPTION OF WORK TO BE CONDUCTED BY THE OWNER AND/OR CONTRACTOR:

A MAP OR DRAWING SHALL BE SUBMITTED SHOWING THE LOCATION, TYPE OF STRUCTURE OR ACTIVITY, LENGTH, SIZE, DEPTH, LENGTH OF DITCH, ETC.

The work on said structure to begin on _____,

and will be completed on _____.

Sewer Tap _____ Water Tap _____

Excavation of paved street for the purpose of _____

Excavation of sidewalk for the purpose of _____

Excavation of curb for the purpose of _____

Other _____

The undersigned agrees to the following terms and conditions:

1. **INDEMNIFICATION CLAUSE:** The contractor and the owner shall hold harmless from and indemnify the City of Iron Mountain against all claims, suits, actions, costs, counsel fees, expenses, damages, judgments or decrees, by reason of any person or persons or property being damaged or injured by the acts or omissions of the owner and the contractor or any of his subcontractors, or any person employed under said contractor, or under any of his subcontractors, during the progress of the work described in the permit.
2. **INSURANCE:**
 - A. **WORKMAN'S COMPENSATION INSURANCE:** The contractor shall file with the City prior to the execution of the permit, a certification that he carries Workman's Compensation Insurance.
 - B. **BODILY INJURY AND PROPERTY DAMAGE:** The contractor, prior to execution of the permit, shall file with the City copies of complete certificates of insurance, with the City listed as "additional insured" on the policy, as evidence that he carries adequate insurance, to afford protection against all claims for damages to public, or private property, and injury to persons, arising out of and during the progress of the work, and to its completion and where specified in the proposal, similar insurance to protect the owner of premises on or near which construction operations are to be performed.

Unless otherwise specifically required, the minimum limits of property damage and bodily injury liability covering each permit shall be:

BODILY INJURY LIABILITY:	Each Occurrence:	\$1,000,000.00
	Aggregate	\$1,000,000.00
PROPERTY DAMAGE LIABILITY:	Each Occurrence:	\$ 500,000.00
	Aggregate:	\$ 500,000.00

Such insurance shall include, but not be limited to, coverage for:

1. Underground damage to facilities due to drilling and excavating with mechanical equipment; and
 2. Collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work or building moving or demolition.
 3. All manner of vehicular liability including the City and any 3rd party.
- C. NOTICE: The contractor shall not cancel or reduce the coverage of any insurance required by this Section without providing 30 day prior written notice to the City. All such insurance must include an endorsement whereby the insurer shall agree to notify the City immediately of any reduction by the contractor. The contractor shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force.
3. **STREET AND LAWN RESTORATION:**
- A. The contractor shall be required to compact the excavated ditch area with a vibrating type compactor at a rate of 1' (One Foot) of loose fill to each compacting cycle. Also, pavement, concrete, large rocks or any similar materials which will interfere with proper compaction shall not be used as backfill material. The contractor shall be liable for all charges (including all labor, equipment and material) associated with repairing a ditch not properly backfilled and compacted.
 - B. Final grading of the ditch must be completed with 9" (Nine Inches) of compacted 22A crushed gravel. The final grade of the ditch shall be the same as the adjacent street surface.
 - C. The contractor shall be required to score or cut the pavement to a minimum of 12" (Twelve Inches) from disturbed earth on the sides of the ditch. The configuration of the cut or scored pavement shall be square or rectangular or of such configuration as determined by the City to be acceptable for proper repair.
 - D. The contractor shall be liable for the condition of the ditch until the area is resurfaced by the City or until the excavated area is restored and/or resurfaced by the contractor in a manner and with material acceptable to the City. The excavated street, sidewalk or curb shall be completely restored by the contractor within 30 days of the completion of work. Lawn area affected or disturbed by the construction activity will be fully restored to original condition including proper backfill, topsoil, seed, mulch, etc. as may be required by the City.
4. The contractor or owner shall be required to pay the fees as listed in this permit at the time of application and prior to approval.
NO PERMIT WILL BE ISSUED UNTIL ALL FEES ARE PAID.
5. A copy of this permit shall be available at the site and made available for inspection by City employees.
6. Failure to comply with the terms and conditions of this permit may result in fines and penalties and will result in the refusal by the City to issue future permits to the contractor.

7. Failure to comply with the RESTORATION SCHEDULE (i.e. pavement cutting surface replacement, etc.) will result in the City making repairs and/or contracting for repairs to be made. The full cost of labor, equipment and material will be charged to the contractor. The City will use all remedies available to collect such costs and failure to reimburse the City for restoration costs will result in denial of future permits to the Contractor.

8. INSPECTION:
 - A. The tap or repair and back filling of the trench will be conducted by the contractor under the supervision of a City inspector.

 - B. It is the contractor's responsibility to make arrangements for advance notice to have the inspector on-site at the time of repair, tap and backfill.

 - C. The tap or repair must be inspected prior to backfilling.

 - D. Any costs incurred by the City which are caused by the failure of the contractor to adhere to the requirements of this permit will be charged to the contractor.

 - E. Failure of the contractor to comply with the terms and conditions of this permit will result in either refusal by the city to issue future permits or the requirement for a cash or performance bond to be provided by the contractor before issuing future permits.

**WATER & SEWER TAP FEES
WATER METER FEES**

Paid Receipt # _____

NAME: _____ Permit # _____
 ADDRESS: _____ DATE: _____

WATER TAP FEES

_____ 1" Tap	\$595.00 plus meter	\$ _____
_____ 1 1/2" Tap	\$780 plus meter	\$ _____
_____ 2" Tap	\$895.00 plus meter	\$ _____
_____ 4" Tap	Done on a time & material basis	\$ _____
_____ 6" Tap	Done on a time & material basis	\$ _____
_____ 8" Tap	Done on a time & material basis	\$ _____
_____ CURB BOX		\$ <u>57.00</u>

WATER METER FEES

_____ 5/8" or 3/4" Iperl	(\$120 + Horn \$62.20) = \$182.20 Overhead 10%: \$18.22	\$ 200.42
_____ 1" Iperl	(\$220 + Horn/Swivel \$107.30) = \$327.30 Overhead 10%: \$32.73	\$ 360.03
_____ 1 1/2"	Omni C2 Meter/Flange: \$1,208.80 Overhead 10%: \$120.88	\$ 1,329.68
_____ 2"	Omni C2 Meter/Flange: \$1,651.00 Overhead 10%: \$165.10	\$ 1,651.00
_____ 3"	Omni C2 Meter/Flange: \$2,014.00 Overhead 10%: \$ 201.40	\$ 2,215.40
_____ 4"	Omni C2 Meter/Flange: \$3,391.80 Overhead 10%: \$ 339.18	\$ 3,730.98
_____ 6"	Omni C2 Meter/Flange: \$5,766.20 Overhead 10%: \$576.62	\$ 6,342.82
_____ RESETTER	\$40.00	\$ _____
_____ HORN ONLY	\$69.00	\$ _____

**WATER & SEWER TAP FEES
WATER METER FEE**

SEWER TAP FEES

_____	4"	Sewer Tapin/saddle \$65.00	\$ _____
_____	6"	Sewer Tapin/saddle \$80.00	\$ _____
		TOTAL	\$ _____

(Updated 08-31-15)

PERMIT # _____

Pavement Restoration Deposit \$ 1,500.00 \$ _____

Pavement _____ SF @ \$ 5.65/SF \$ _____

Patch size _____ \$ _____
(To be calculated at the time of completion)

Excavation Permit fee: \$35.00 (includes one site visit) \$ _____

Additional Site/Inspection Visit fee: \$50.00 per visit, \$200 maximum \$ _____
(inspection of street cut, backfill, and compaction)

New Driveway w/CurbCut fee \$25.00 \$ _____

Replacement of Sidewalk Deposit \$250.00 \$ _____
(\$3.50 per square ft.)

AMOUNT DUE: \$ _____

GRAND TOTAL GENERAL FUND: \$ _____

GRAND TOTAL WATER FUND: \$ _____

GRAND TOTAL SEWER FUND: \$ _____

Tap or Repair Address _____

Name of Owner _____

Address _____

Owner's Phone Number _____

Owner's Signature _____

.....
Name of Contractor _____

Address _____

Contractor's Signature _____
(or Agent's Signature)

Proof of Insurance

Issued By: _____ Date: _____

Inspected By: _____ Date: _____