

# *City of Iron Mountain*

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Regular Meeting of the City Council, City of Iron Mountain, County of Dickinson, Michigan held on Monday, July 15, 2019 at 6:00 p.m. in the Council Room.

Presiding: Mayor Alessandrini

Present: Council Members Maule, Revord, Saldana & Blomquist

Absent: Council Members Schinderle & Zemar

Also Present: City Manager Stanchina, City Attorney Pirkola & Chief Financial Officer Lieburn

## **Approval of Agenda**

Alessandrini asked that "Resolution of Recognition Re: Councilperson Amanda List" be added as item one under New Business, adjusting the following items accordingly and that "Approval of Request for Proposal Re: GASB Statement No. 45" and "MERS Retirement Plan Language Approval" be added as items 11 and 12 under New Business, respectively. It was moved by Blomquist and supported by Saldana to approve the agenda, as amended.

**Motion Prevailed Unanimously**

## **Approval of Minutes**

It was moved by Blomquist and supported by Saldana to approve the minutes of July 1, 2019, as presented.

**Motion Prevailed Unanimously**

## **Public Comment**

None

## **Old Business**

None

## **New Business**

### **Resolution of Recognition Re: Councilperson Amanda List**

Alessandrini read the Resolution of Recognition for Councilperson Amanda List.

It was moved by Alessandrini and supported by Revord to approve the Resolution of Recognition for Councilperson Amanda List, as presented.

**Motion Prevailed Unanimously**

### **Consideration of Ballot Proposal Re: School Liaison Officer Millage**

Stanchina presented the proposed ballot language for a School Liaison Officer millage to be placed on the November 2019 ballot. Alessandrini, Maule and Revord voiced their support for a School Liaison Officer millage. Director of Police and Fire Services, Ed Mattson, highlighted the importance of the Police Department developing a relationship with the students. Revord suggested that a committee meeting be held between the City and School to organize an effort to educate the voters on this proposal. Blomquist communicated that the Liaison Officer is more than a security guard.

It was moved by Maule and supported by Revord to approve the ballot language for a School Liaison Officer for the November 5, 2019 election, as presented.

**Motion Prevailed Unanimously**

### **Presentation of Iron Mountain Tree Board's Urban Forestry Plan**

Lawrence Sobson, District Forester for the Dickinson/Menominee Conservation District presented the City of Iron Mountain Tree Board's Urban Forestry Plan to the City Council. Revord complemented Sobson on putting together a good plan.

## **CITY OF IRON MOUNTAIN \*CITY COUNCIL \*JULY 15, 2019**

### **Approval of Contract Renewal Re: Assessor**

Stanchina reviewed the renewal contract between Certified Assessing and the City of Iron Mountain for a term from July 21, 2019, to July 20, 2022, at a cost of \$78,600 in year one, \$81,600 in year two and \$84,600 in year three. Alessandrini asserted that Mrs. Roell does a good job for the City.

It was moved by Alessandrini and supported by Blomquist to approve the renewal contract between Certified Assessing and the City of Iron Mountain for a term from July 21, 2019, to July 20, 2022, at a cost of \$78,600 in year one, \$81,600 in year two and \$84,600 in year three.

**Motion Prevailed Unanimously**

### **Approval of Adjustment to the Administrative Salary Step Schedule**

Stanchina submitted his recommendation for the adjustments to the Administrative Salary Step Schedule. He clarified that the increases are budgeted.

It was moved by Saldana and supported by Blomquist to approve the recommended adjustments to the Administrative Salary Step Schedule with the exception of the City Manager, effective July 1, 2019.

**Motion Prevailed Unanimously**

### **Approve Proposal Re: Administrative Consultant**

Stanchina recommended that Central Upper Peninsula Planning and Development (CUPPAD) Regional Commission be chosen as the administrative consultant for the City's Community Development Block Grant (CDBG) Rental Rehabilitation Grant. He confirmed that the City is only facilitating this program and will have no financial obligation.

It was moved by Alessandrini and supported by Maule to award the administrative consulting project to the Central Upper Peninsula Planning and Development (CUPPAD) Regional Commission for the administration of the City's Community Development Block Grant (CDBG) Rental Rehabilitation Grant at a cost of \$12,000.

**Motion Prevailed Unanimously**

### **Authorization to Solicit Bids Re: Pickup Truck for Public Works**

Stanchina detailed the need to purchase a new pickup truck for the Department of Public Works. He indicated that it would be best to get bids for a two- and four- wheel drive pickup truck.

It was moved by Maule and supported by Alessandrini to solicit bids for a ½ ton two- and four- wheel drive pickup truck for the Department of Public Works with bids being due by 4:00 P.M. on August 5, 2019.

**Motion Prevailed Unanimously**

### **Approval of 2019-2020 Dues Re: Michigan Municipal League**

Stanchina conveyed that the Michigan Municipal League (MML) does a lot for Michigan Communities and that the City should continue being a member in 2019 at a cost of \$4,572.

It was moved by Alessandrini and supported by Blomquist to pay the Michigan Municipal League Renewal Invoice for 2019 in the amount of \$4,572.

**Motion Prevailed Unanimously**

### **Adoption and Implementation of Local Pavement Warranty Program**

Stanchina explained the City's legal requirement to adopt and implement a local pavement warranty program.

It was moved by Blomquist and supported by Saldana to adopt and implement a local pavement warranty program.

**Motion Prevailed Unanimously**

### **Approval of Request for Proposal Re: GASB Statement No. 45**

Stanchina indicated that the City is required to seek a request for proposals for an actuarial service to prepare a Governmental Accounting Standards Board (GASB) Statement No. 45 for Other Post –Employment Benefits (OPEB). He estimated that that cost would be between \$8,000 and \$11,000.

It was moved by Alessandrini and supported by Revord to solicit proposals for an actuarial service to prepare a Governmental Accounting Standards Board (GASB) Statement No. 45 for Other Post –Employment Benefits (OPEB) with proposals being due by 4:00 P.M. on July 31, 2019.

**Motion Prevailed Unanimously**

**CITY OF IRON MOUNTAIN \*CITY COUNCIL \*JULY 15, 2019**

**MERS Retirement Plan Language Approval**

Stanchina stated that the City's Michigan Employees Retirement System (MERS) language must be amended as shown below in order for the hybrid pension system to take effect.

For employees hired after July 1, 2018, the Employer shall provide MERS Plan B-1 (1.7%) with F55(25 years) and RS 50% riders.

In addition, the Employer will contribute during each calendar year in the amount of the employee's voluntary contribution into a deferred compensation plan; provided that the Employer's contribution shall be limited to a maximum of two percent (2%) of base pay during the first two years of full time employment and to a maximum of four percent (4%) of base pay after two (2) years of full time employment.

It was moved by Alessandrini and supported by Maule to approve the following amendment to the City of Iron Mountain's Michigan Employees Retirement System (MERS) language:

For employees hired after July 1, 2018, the Employer shall provide MERS Plan B-1 (1.7%) with F55(25 years) and RS 50% riders.

In addition, the Employer will contribute during each calendar year in the amount of the employee's voluntary contribution into a deferred compensation plan; provided that the Employer's contribution shall be limited to a maximum of two percent (2%) of base pay during the first two years of full time employment and to a maximum of four percent (4%) of base pay after two (2) years of full time employment.

**Motion Prevailed Unanimously**

**Reports**

**Financial Reports**

**June Claims and Payroll**

It was moved by Blomquist and supported by Maule to approve Payroll in the amount of \$338,615.90 and Claims in the amount of \$1,089,204.49 with net claims being \$939,201.47.

Maule	Aye
Revord	Aye
Alessandrini	Abstain
Saldana	Aye
Blomquist	Aye

**Motion Prevailed** (Aye-4, Nay-0, Abstain-1)

**City Manager Reports**

*Treatment Plant Upgrade*

Stanchina noted that the Treatment Plant upgrade update was handed out at the meeting.

*Tennis Court and Pickleball Paving*

Stanchina updated the City Council on status of the tennis court and pickleball court upgrades.

*Security Cameras*

Stanchina relayed that the City received a grant to defray a portion of the cost to install a security system and that cameras have been ordered.

*Recreational Marihuana*

Stanchina detailed the current guidance on the recreational marihuana rules. He verified that zoning would be the key and most timely component regarding the regulation of recreational marihuana.

**City Attorney Reports**

Pirkola imparted that the Vertical Bridge tower lease bonus is on its way.

**CITY OF IRON MOUNTAIN \*CITY COUNCIL \*JULY 15, 2019**

**Committee Reports**

Stanchina relayed that the Infrastructure Committee needs to meet to discuss closing down the alley between Blackstone Pizza and the adjacent buildings. Revord requested that committee meetings be held on Mondays.

Stanchina conveyed that ownership of the common building entrance adjacent to 427 S. Stephenson Avenue, the Downtown Plaza, need to be clarified.

**Public Comment**

*Dave Fraser – N5991 M-95*

Fraser requested clarification regarding the setup of RC Cars during Saturday in the Park.

*Tyler Richie – W. Brown and S. Hemlock*

Richie stated that a stop sign should be place on the north side of the W. Brown and S. Hemlock intersection, not a yield sign.

**Council Member Privilege**

Revord thanked the Department of Public Works for taking care of the washout at the top of W. A Street.

Alessandrini asked how many picnic tables the Friends of City Park should purchase. He raised the issue of the disc golf trail washing out.

It was moved by Revord and supported by Maule to move into closed session at 7:08 P.M. for City Manager Evaluation with potential action following.

Maule	Aye
Alessandrini	Aye
Blomquist	Aye
Saldana	Aye
Revord	Aye

Motion Prevailed (Aye-5, Nay-0, Abstain-0)

Closed Session ended at 7:38 P.M.

It was moved by Alessandrini and supported by Revord to approve an adjustment to the Administrative Salary Step Schedule for the position of City Manager, as submitted.

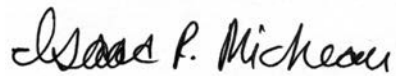
**Motion Prevailed Unanimously**

**Adjournment**

It was moved by Maule and supported by Blomquist to adjourn.

**Motion Prevailed Unanimously**

Meeting adjourned at 7:39 P.M.



Isaac Micheau  
Clerk-Treasurer