

City of Iron Mountain

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Regular Meeting of the City Council, City of Iron Mountain, County of Dickinson, Michigan held on Monday, May 21, 2018 at 6:03 p.m. in the Council Room.

Presiding: Mayor Alessandrini

Present: Council Members Maule, List, Revord, Blomquist, Zemar & Saldana

Absent: None

Also Present: City Manager Stanchina, Chief Financial Officer Lieburn & City Attorney Pirkola

Approval of Agenda

Alessandrini requested that "Consideration of DDA Millage Request" be added as item two under New Business, moving the remaining items downward, and that "Discussion of Bradley Maki Pavilion Policy" be added as item number 13 under New Business.

It was moved by Revord and supported by List to approve the agenda, as amended.

Motion Prevailed Unanimously

Approval of Minutes

Minutes of the Regular Meeting of May 7, 2018

It was moved by Maule and supported by Zemar to approve the minutes of May 7, 2018, as submitted.

Motion Prevailed Unanimously

Minutes of the Closed Session of May 7, 2018

It was moved by List and supported by Revord to approve the minutes of the Closed Session of May 7, 2018, as submitted.

Motion Prevailed Unanimously

Public Comment

None

Public Hearing

Adoption of the FYE June 30, 2019, Budget

Stanchina highlighted key items within the FYE June 30, 2019, budget.

Alessandrini opened the Public Hearing.

Alessandrini thanked the City staff for doing a good job preparing the budget. Revord emphasized that the City is starting with a balanced budget. Maule brought attention to the fact that the City's tax levy did not go up.

Alessandrini closed the Public Hearing.

It was moved by Revord and supported by Maule to approve the FYE June 30, 2019, budget, as presented.

Motion Prevailed Unanimously

It was moved by Alessandrini and supported by Revord to increase water and sewer consumption rates by .5% and bi-monthly garbage collection fees by \$1.00, effective July 1, 2018.

Motion Prevailed Unanimously

Old Business

Opening of Proposals Re: GIS Parcel Mapping

Stanchina opened the following proposals:

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| Company | Amount | |
|-------------------------|-------------|--------|
| Coleman Engineering Co. | \$34,500 | Year 1 |
| | \$500 | Year 2 |
| | \$100-\$200 | Year 3 |

It was moved by Alessandrini and supported by Blomquist to award the GIS Parcel Mapping Project to Coleman Engineering Company at a cost of \$34,500 in year one, \$500 in year two and between \$100 and \$200 in year three, pending the specifications have been met.

Motion Prevailed Unanimously

New Business

Iron Mountain Superintendent Raph Rittenhouse to Discuss Central School

Rittenhouse did not attend the meeting.

Consideration of DDA Millage Request

Paula Craven, Downtown Development Authority (DDA) Program Director, updated the City Council on the DDA's past accomplishments, current projects and future goals. Alessandrini suggested that 1.5 mills be approved and a consensus of tax payers be taken regarding a millage increase next year. Blomquist voiced his support for the DDA millage being reapproved at 2 mills instead of 1.5 mills due to the organization's progress. Revord echoed Blomquist's sentiments. He urged the DDA to ensure that the entire district is getting benefit for the levy. Alessandrini conveyed that he would support either a 1.5 or 2.0 mills assessment for the DDA.

It was moved by Blomquist and supported by Revord to renew the Downtown Development Authority levy at 2.0 mills for a period of two years.

Motion Prevailed Unanimously

Consideration of Special Use Permit for Home Occupation Re: Sally Budny, 422 East A St.

Stanchina communicated that no comments were received regarding the Special Use Application Request.

It was moved by Alessandrini and supported by List to approve a Special Use Permit for a home occupation beauty shop at 422 East A Street, as presented.

Motion Prevailed Unanimously

Approval of Local Match Update Re: Vulcan St. Small Urban

Stanchina reported that there was a shortfall in the local match for the Small Urban Project in the amount of \$122,609 due to increased asphalt prices and the installation of sidewalk ramps.

It was moved by Alessandrini and supported by Zemar to approve an increase in the local match for the Small Urban Project in the amount of \$122,609.

Motion Prevailed Unanimously

Establish a Public Hearing Re: Vacate an Alley to the East of 100 W. F St.

Stanchina presented a request by Mr. Bruce Rosen to vacate the alley along the east side of Block 2, Lot 8, of Hamilton and Merryman's First Addition.

It was moved by Maule and supported by Alessandrini to establish a public hearing to vacate the alley along the east side of Block 2, Lot 8, of Hamilton and Merryman's First Addition at 6:00 P.M. on June 18, 2018.

Motion Prevailed Unanimously

Adoption of Special Assessment Resolution

Stanchina outlined the single-lot assessments for 3025 Bass Lake Road, 504 E. Smith Street and 1300 W. A Street.

It was moved by Blomquist and supported by Saldana to adopt single-lot assessment for 3025 Bass Lake Road for Water Department fees, 504 E. Smith Street for sidewalk restoration and 1300 W. A Street for rental inspection fees.

Motion Prevailed Unanimously

Planning Commission Appointment Re: Mr. Jonathan Ringel

Stanchina noted Ringel's qualification for appointment and the longstanding vacancy on the Planning Commission.

It was moved by Revord and supported by Maule to appoint Jonathan Ringel to the Planning Commission for a three-year term to expire on May 19, 2021.

Motion Prevailed Unanimously

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Approval of Parking Lot Closure Re: Out to Lunch

Stanchina reviewed the parking lot closure for Out to Lunch.

It was moved by Alessandrini and supported by Saldana to approve the parking lot closure for Out to Lunch, as presented.

Motion Prevailed Unanimously

Saldana exited at 6:59 P.M.

Renewal of Property and Liability Insurance Re: MMRMA

Stanchina imparted that last year's Michigan Municipal Risk Management Authority (MMRMA) premium was \$82,534 and that the City received a net asset distribution of \$44,096. He relayed that the goal is to hold two years stop loss with MMRMA, approximately \$300,000. Stanchina stated that next year's premium will be \$84,031 before net asset distribution. It was moved by Zemar and supported by List to approve a two-year renewal for the City's property and liability insurance coverage with the Michigan Municipal Risk Management Authority with the first year's premium being \$84,031 and the second year's premium not increasing more than 5%.

Motion Prevailed Unanimously

No-Charge City Park Pavilion Rental Re: Iron Mountain Schools PTO

Stanchina recommended the approval of a no-charge City Park Pavilion rental for the Iron Mountain Schools PTO on June 5, 2018.

It was moved by Alessandrini and supported by Revord to approve a no-charge City Park Pavilion rental for the Iron Mountain Schools PTO on June 5, 2018.

Motion Prevailed Unanimously

One-Year Tank Pollution Liability Coverage Re: Crum and Forster

Stanchina submitted a request to purchase tank pollution liability coverage from Crum and Forster at a cost of \$1,042.73 for a period of one year.

It was moved by List and supported by Zemar to submit a request to purchase tank pollution liability coverage from Crum and Forster at a cost of \$1,042.73 for a period of one year.

Motion Prevailed Unanimously

Approval of Memorial Day Parade Route

Stanchina offered a letter from the Office of Veteran's Affairs requesting the closure of US-2 for their annual Memorial Day Parade for Council consideration.

It was moved by Alessandrini and supported by Maule to approve the closure of US-2 from Ludington to D Streets between 8:20 A.M. and 9:00 A.M on May 28, 2018.

Motion Prevailed Unanimously

Discussion of Bradley Maki Pavilion Policy

Stanchina asked that the Bradley Maki Pavilion Policy be amended to include the language "In addition the local Finnish-American organization can reserve the pavilion for their annual picnic with approval from the City Manager."

It was moved by Revord and supported by List to amend the Bradley Maki Pavilion Policy to include the language "In addition, the local Finnish-American organization can reserve the pavilion for their annual picnic with approval from the City Manager."

Motion Prevailed Unanimously

Reports

Revenue and Expenditure Report for Quarter Ending March 31, 2018

CFO Lieburn detailed the Revenue and Expenditure Report for Quarter Ending March 31, 2018.

It was moved by Blomquist and supported by Zemar to approve the Revenue and Expenditure Report for Quarter Ending March 31, 2018.

Motion Prevailed Unanimously

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April Claims and Payroll

It was moved by Blomquist and supported by Zemar to approve Payroll in the amount of \$323,981.96 and Claims in the amount of \$475,136.34 with net claims being \$408,529.76.

Motion Prevailed Unanimously

City Manager Reports

Authorization for Overnight Travel Re: MML Education Summit

Stanchina asked if any of the Council Members would like to attend the Michigan Municipal League's UP Education Summit in Houghton, Michigan, on June 7, 2018, and June 8, 2018.

It was moved by Alessandrini and supported by Revord to authorize Council Members Maule and Zemar to attend the Michigan Municipal League's UP Education Summit in Houghton, Michigan, on June 7, 2018, and June 8, 2018.

Motion Prevailed Unanimously

CCI Downtown Wi-Fi

Stanchina updated the City Council on the status of the project.

Protecting Local Government Retirement and Benefits Act

He indicated that the City's Public Act 202 of 2017 Waiver Application was denied and that the City will be required to submit a corrective action plan within the next 180 days.

Doug Johnson Separation Agreement

It was moved by Alessandrini and supported by Blomquist to approve Doug Johnson's separation agreement as discussed.

Motion Prevailed Unanimously

City Attorney Reports

None

Committee Reports

None

Public Comment

None

Council Member Privilege

Maule thanked Stanchina and Lieburn for their work on the budget.

List noted that the microphones are working much better.

Revord stated his appreciation for the work that took place on the budget and highlighted that the City is starting with a balanced budget.

Alessandrini voiced his appreciation to the Director of Police and Fire Services, Ed Mattson, and Department of Public Works Supervisor, Scott Thomas, for their attendance at City Council meetings.

Adjournment

It was moved by Revord and supported by Blomquist to adjourn.

Motion Prevailed Unanimously

Meeting adjourned at 7:18 P.M.



Isaac Micheau
Clerk-Treasurer